



**MEETING OF THE AISKEW AND LEEMING BAR PARISH COUNCIL
WEDNESDAY 15th OCTOBER 2025 – 7.00PM
LEEMING BAR COMMUNITY HUB – LEEMING BAR**

To the members of the Council: You are hereby summoned to attend an ordinary meeting of Aiskew Leeming Bar Parish Council on **Wednesday 15th October 2025** commencing at **7.00pm** in the **Leeming Bar Community Hub, Leeming Bar** for the purpose of **transacting the following business:** All Members of the Council are required to attend to transact the business below: members of the public are welcome to attend, the agenda can be found on the website and noticeboards.

Members of the public may attend the meeting and ask questions or make short statements at agenda item 1, public question time.

AGENDA

1. **Public Question Time.** Members of the public may speak on items on the agenda only, and for a maximum of 2 mins per person.
2. **Apologies**
 - a. Council to receive apologies for absence.
 - b. Council to consent to accept apologies received.
3. **Declarations of interest**
 - a. To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests for the agenda under discussion.
4. **North Yorkshire Councillor**
 - a. To receive and consider the updates from **Cllr J Weighell**, the North Yorkshire Councillor.
5. **Minutes**
 - a. To receive and consider the minutes of the **Parish Council Meeting** held on **Wednesday 17th September 2025** as a true record and to discuss matters arising.
 - b. Council and members if the public to note that approved minutes are available to view online at [Aiskew and Leeming Bar Parish Council: Recent Minutes, Agenda and Meeting Dates \(aiskewleemingbar-pc.gov.uk\)](https://www.aiskewleemingbar-pc.gov.uk)
6. **External Reports**
 - a. North Yorkshire Police Report. **North Yorkshire Police (If available) or Clerk**

7. **Local External Committee Reports** (Written reports are to be submitted to the Clerk 3 working days prior to the meeting).
- a. Joint Burial Authority.
 - b. Bedale Hall Trust CIO – Report sent to Cllrs.
 - c. Leeming Bar Charity.
 - d. Bedale & Villages Community Forum.
 - e. Four & Twenty Committee – Next meeting 22 Oct.

8. **Planning Applications**

- a. **PROPOSAL:** Residential development comprising of the demolition of the existing bungalow and erection of 2 new self and custom build dwellings (1no. replacement and 1no. new) and all associated infrastructure.

LOCATION: Melton Lodge, 4 Bedale Road, Aiskew.

APPLICANT: Mr Thomas Pilling ZB25/01609/FUL – **Council to discuss.**

- b. **PROPOSAL:** Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO): Cut back the dying branches to our boundary (TPO ref: 20/00006/TPO2).

LOCATION: 22 Chaffinch Drive, Aiskew.

APPLICANT: Mrs Joanne Everett ZB25/01462/TPO – **Council to discuss.**

- c. **PROPOSAL:** Application for advertisement consent for 4no.external non illuminated sponsorship roundabout signs.

LOCATION: Roundabout – Leeming Bar/Coney Garth.

APPLICANT: Mr Steve Green ZB25/01785/ADV – **Council to discuss.**

- d. **PROPOSAL:** Application for advertisement consent for 3no.external non illuminated sponsorship roundabout signs.

LOCATION: Roundabout, Coney Garth/Proctors Coaches, Leeming Bar.

APPLICANT: Mr Steve Green ZB25/017854ADV – **Council to discuss.**

- e. **PROPOSAL:** Garage Conversion to Create Utility and Sitting Rooms

LOCATION: 8 Bullfinch Way, Aiskew.

APPLICANT: Mr David Rice ZB25/01313/FUL – **Granted.**

- f. **PROPOSAL:** Application for Outline planning permission with some matters reserved (to consider access) for proposed construction of Class E foodstore and Class E/Sui Generis Cafe/Drive-Thru together with access, car parking, servicing, landscaping and associated works.

LOCATION: Land South West Of Cowling Garth 91 Bedale Road Aiskew North Yorkshire

APPLICANT: Mr Keith Nutter ZB23/00803/OUT – **Granted.**

9. Finance

- a. To sign off the accounts for the previous month as a true and accurate statement of accounts for the month of September 2025 **Clerk.**
- b. To approve for payment the following invoices: **Council to discuss**

Supplier	Date of Invoice	Item	Net Cost	VAT	Total
Nortelco	13/10/2025	Phone Bill October 25	£8.33	£1.66	£9.99
GCH	01/10/2025	Grass Cutting August 25	£781.20	£156.24	£937.44
Leeming Bar Community Hub	15/10/2025	Hall Hire Oct 25	£35.00	£0.00	£35.00
J Asquith	02/10/2025	Land Registry Fee	£24.95	£0.00	£24.95
JT Burial Board	01/10/2025	PRECEPT 2	£3014.92	£0.00	£3014.92
Christmas Trees Direct	06/10/2025	5 x Light Extension Cables	£70.78	£14.16	£84.94
Royal British Legion	06/10/2025	2 x Remembrance Wreaths	£41.67	£8.33	£50.00
Kompan	07/10/2025	Wet pour deep clean	£925.00	£185.00	£1110.00

10. Councillors Concerns.

- a. **Councillor Asquith** would like to discuss the North Yorkshire Council Household Recycling Centres.
- b. **Councillor Asquith** would like to discuss the proposed merge of the Aiskew Leeming Bar Church of England Primary School and the Leeming and Londonderry Community Primary School.

11. **National Lottery Community Fund.** The Parish Council bid for £20,000 to upgrade the ageing equipment in Leeming Bar park. The bid was successful. The council is to discuss and consider the quotes for works from:

- a. Kompan.
- b. Streetscape.
- c. TBC.

12. **Clerk Training.** The Clerk is not yet fully qualified in his role as Proper Officer to the Council and the Clerk and Responsible Finance Officer.
- a. The Clerk has thus far completed the 2 x Introductory courses:
 - i. Introduction to Local Council Administration (ILCA).
 - ii. Financial Introduction to Local Council Administration (FILCA).
 - b. To complete his training and become fully qualified he is required to enrol and complete the **Certificate in Local Council Administration (CiLCA)**. The course is provided by the **Society of Local Council Clerks (SLCC)** and the **Yorkshire Local Council Association (YLCA)**. The course commences in February 2026, and the student has 12 months to complete all modules. The fees are expected to be circa:
 - i. YLCA tutoring fee - **£325.00**
 - ii. SLCC Qualification fee - **£450.00**
 - c. Council to consider if the Clerk is to be enrolled on the CiLCA course in February 2026. – **Council to discuss.**
13. **Remembrance Events.** The Parish Council are requested to attend the following:
- a. St Gregorys Church Bedale.
 - i. 09/11/25 – 10:30 am – Councillor/Clerk requested to lay wreath.
 - b. Aiskew and Leeming Bar Church of England Primary School
 - i. 11/11/25 – 10:45 am – Clerk will lay wreath.
14. **Policy Documents.** The Council is to adopt a new **IT policy** to comply with Assertion 10 of the 2025 Practitioners Guide for Small Authorities.
15. **Data Protection.** The Clerk has registered the Parish Council with the Information Commissioners Office (ICO) as Data Processors. The Registration number is **ZC009774**.
16. **Freemans Way – Bike Park/Pump Track.** The Council is to discuss and consider the offer of a community led creation of a Bike Park/Pump Track in the Freeman’s Way Park. **Council to discuss.**
17. **Freemans Way – Community Orchard.** The Council is to discuss and consider the creation of a Community Orchard in the Freeman’s Way Park. **Council to discuss.**
18. **Residents’ complaints/concerns received.**
- a. Correspondence was received on 03/10/25 from a resident in Leeming Bar about the dog waste bins being full.
 - b. Correspondence was received on 05/10/25 from the Dales Centre requesting an advert for the centre be placed on our Facebook page.
 - c. Correspondence was received on 09/10/25 from a resident in Aiskew about the dog fouling around Kingfisher play park, a lack of dog waste bins and issues of full gullies around Jubilee Way.
19. **Grants.**
- a. To receive and consider the Grant Requests from:
 - i. Leeming Bar Community Hub
 1. **£350.00** (Less VAT) - Annual Leeming Bar Christmas Tree.
 2. **£75.00** (Less VAT) - 5 x Xmas Light Extension cables.
20. **CIL Project Updates**
- a. NIL.

21. Playground updates.

- a. **Leeming Bar Playpark update.**
 - i. Wet pour Cleaning.
 - ii. Lottery Bid.
 - iii. Roundabout Handle Repair.
 - iv. Gate x 2 Repair.
- b. **Freeman's Way Update**
 - i. No update.
- c. **Kingfisher Park Update**
 - i. No update.
- d. **Mattison Close Update**
 - i. Spinning cup bearing repair.
- e. **Ascough Wynd Update**
 - i. Wet pour Cleaning.

22. Allotments.

- a. Update/Issues

23. Highways and Paths.

- a. Traffic Calming, Aiskew and Leeming Bar Church of England Primary School.

24. Grass Cutting/Verges/Trees.

- a. Update/Issues. **Clerk**

25. Next Meeting location and date/time.

- a. To discuss and consider the location and date/time of the next Parish Council meeting.

R M Clare

Richard M Clare

Proper Officer to the Council

10th October 2025

Filming, photographing and recording is allowed at Parish Council Meetings under the Openness of Local Government Bodies Regulations 2014. This can be carried out in accordance with the rules adopted by the Parish Council which are as follows:

The Clerk or Chairman must be informed prior to the start of the meeting.
Any recording equipment must be clearly visible to all attending the meeting.
The recording must not be neither disruptive nor distracting to the meeting.
Members of the public have the right not to be filmed or recorded.