



**Minutes of the Annual Meeting of the Aiskew and Leeming Bar Parish Council - Meeting held on Wednesday 21<sup>st</sup> May 2025 at the Church Hall, St Marys and St Joseph's Church – Aiskew 7pm**

Chaired by: Cllr J Kennedy		Clerked by: Mr R Clare	Ref Year: 25/26
Present:  Cllr M Chaloner Cllr p Edworthy		Apologies: Cllr I Marr Cllr J Asquith  Not Present: Nil  Members of the Public: 0	
<b>No</b>	<b>Item</b>	<b>Issue</b>	<b>Action</b>
1	<b>Minutes</b>  To receive and consider the minutes of the meeting held on <b>Wednesday 15<sup>th</sup> May 2024</b> as a true record and to discuss matters arising. Minutes and Agendas are available to view online at <a href="http://aiskewleemingbar-pc.gov.uk">Aiskew and Leeming Bar Parish Council: Recent Minutes, Agenda and Meeting Dates (aiskewleemingbar-pc.gov.uk)</a>	Matters arising – None.	The minutes were passed as read.  Proposed: <b>Cllr Kennedy</b> Seconded: <b>Cllr Utley</b>  <b>Resolved</b>
2	<b>Election of Chair</b>	There was one nomination for the position of Chair.  Councillor J Asquith was elected as Chair of the Parish Council 2025-27.  A vote was taken for the Declaration of Office to be signed at the next full meeting of the Parish Council to be held on Wednesday 18 <sup>th</sup> June 2025.	Proposed: <b>Cllr Edworthy</b> Seconded: <b>Cllr Kennedy</b>  <b>Resolved</b>  Proposed: <b>Cllr Turfrey</b> Seconded: <b>Cllr Edworthy</b>  <b>Resolved</b>
3	<b>Election of Vice Chair</b>	There was one nomination for the position of Vice Chair.  Councillor J Kennedy was elected as Chair of the Parish Council 2025-27.  A vote was taken for the meeting to be chaired by Cllr Kennedy due to the absence of Cllr Asquith.  Cllr Kennedy thanked Cllr Edworthy for his tenure as Chair of the Parish Council	Proposed: <b>Cllr Edworthy</b> Seconded: <b>Cllr Utley</b>  <b>Resolved</b>  Proposed: <b>Cllr Turfrey</b> Seconded: <b>Cllr Edworthy</b>  <b>Resolved</b>  <b>Resolved</b>

4	<b>External Committee Representatives</b>	<p>The following will represent the Parish Council in the committees listed:</p> <p><b>TIC:</b> Cllr J Asquith, Cllr N Turfrey,</p> <p><b>Joint Burial Authority:</b> Cllr C Utley, Cllr I Marr</p> <p><b>Bedale Hall Trust:</b> Cllr J Asquith, Cllr P Edworthy, Cllr N Turfrey</p> <p><b>Yorkshire Local Councils Associations:</b> Cllr J Asquith, Clerk</p> <p><b>Leeming Bar Charity:</b> Cllr J Kennedy, Cllr P Edworthy</p> <p><b>Bedale &amp; Village Community Forum:</b> Cllr J Kennedy, Cllr P Edworthy, Clerk</p> <p><b>Four &amp; Twenty Committee:</b> Cllr I Marr, Cllr J Kennedy, Cllr M Chaloner</p>	
5	<b>Approval of Regulations</b>	<p>The following policies and regulations were considered and adopted by the Council.</p> <p><b>Standing Orders</b> – Adopted</p> <p><b>Financial Regulations</b> – Adopted</p> <p><b>Code of Conduct</b> – Adopted</p> <p><b>Financial Risk Assessment</b> – Adopted</p> <p><b>Complaints Procedure</b> – Adopted</p>	<b>Resolved</b>
6	<b>Insurance.</b>	The Council is signed to a 3 year deal with Zurich, set at £1404.09 per year until 2027.	<b>Resolved</b>
7	<b>Finance.</b>	<p>To sign the Accounts for 2023/24 as an accurate record of income and expenditure and to consider and discuss the Internal Auditors comments.</p> <p>The annual Governance statement (AGAR) was approved and signed by the Vice Chair.</p> <p>The Council confirmed that <b>Janet Doyle</b> would be the Internal Auditor for FY 25/26.</p>	<p><b>Resolved</b></p> <p><b>Resolved</b></p> <p><b>Resolved</b></p>

8	<b>Meeting Closed</b>	With no further business the meeting closed at 7.15pm	
These Minutes are agreed by those present as being a true record.			
Signed:		Date:	
Cllr J Asquith Chair Aiskew and Leeming Bar Parish Council			

*R M Clare*

Richard M Clare  
Proper Officer to the Council  
21<sup>st</sup> May 2025