



**Minutes of Aiskew and Leeming Bar Parish Council Annual Parish Council Meeting held on Wednesday 15th May 2024
at Saint Mary and Saint Joseph Catholic Church - Aiskew at 7pm**

Chaired by: Cllr P Edworthy		Clerked by: Mr R Clare	Ref Year: 24/25
Present: Cllr J Asquith (Vice Chair) Cllr M Chaloner Cllr J Kennedy Cllr I Marr Cllr J McCormack Cllr C Utley		Apologies: None received Not Present: None Members of the Public: Two	
No	Item	Issue	Action
25	Election of the Chair	There was one nomination for the position of Chair. Councillor P Edworthy was elected as Chair of the Parish Council for 2024-25.	Proposed: Cllr J Asquith Seconded: Cllr J Kennedy Resolved
26	Election of the Vice Chair	There was one nomination for the position of Vice-Chair. Councillor J Asquith was elected as Vice-Chair of the Parish Council for 2024-25.	Proposed: Cllr P Edworthy Seconded: Cllr J Kennedy Resolved
27	Declaration of Office	Cllr P Edworthy signed the declaration of the Office of Chair.	Resolved
28	External Committee Representatives	The following will represent the Parish Council in the committees listed: TIC: Cllr J Asquith Joint Burial Authority: Cllr C Utley, Cllr I Marr, Cllr J Asquith Bedale Hall Trust: Cllr J Asquith, Cllr P Edworthy, Cllr J McCormack Yorkshire Local Councils Associations: Clerk, Cllr P Edworthy Leeming Bar Charity: Cllr J Kennedy, Cllr P Edworthy Bedale & Village Community Forum: Cllr J Kennedy, Cllr P Edworthy, Clerk Four & Twenty Committee: Cllr I Marr, Cllr J Kennedy, Cllr M Chaloner	Resolved

29	Approval of regulations.	<p>The following policies and regulations were considered and adopted by the Council.</p> <p>Standing Orders - Not adopted.</p> <p>Financial Regulations – Not adopted.</p> <p>Code of Conduct – Not adopted.</p> <p>Financial Risk Assessment – Not adopted.</p> <p>Complaints Procedure – Not adopted.</p>	<p>The Council requires additional time to review the documents. The Clerk will send copies of each document and propose for the next meeting.</p> <p>Not Resolved</p>
30	Finance	<p>To sign the Accounts for 2023/24 as an accurate record of income and expenditure and to consider and discuss the Internal Auditors comments.</p> <p>The annual Governance statement was approved.</p>	<p>Resolved</p> <p>Resolved</p>
31	Insurance Company	<p>The Council discussed and considered the Insurance quote provided by Zurich. The quote was £1404.09 per year, fixed for a 3-year period. The Council agreed to purchase the three-year LTA policy.</p>	<p>Proposed: Cllr P Edworthy</p> <p>Seconded: Cllr J Asquith</p> <p>Resolved</p>
32	Meeting Closed	<p>With no further business the meeting closed at 7:45pm.</p>	

These Minutes are agreed by those present as being a true record.

Signed:

Cllr P Edworthy
Chair Aiskew and Leeming Bar Parish Council

Date:

R M Clare

Richard M Clare
Proper Officer to the Council
19th June 2024