



**MINUTES OF AISKEW & LEEMING BAR PARISH CONCIL
THE MEETING WAS HELD ON
21st February 2024
At Temple Fun, Leeming Bar at 7pm**

Members of the public may attend the meeting and ask questions or make short statements at agenda item 128, public opens session.

Ref Year 23/24 Present – Cllr P Edworthy, Cllr I Marr, Cllr J Kennedy, Cllr C Utley, Cllr J Asquith, Cllr J McCormack, Cllr M Chaloner, Parish clerk and 9 members of the public

128. Public session, to discuss and consider questions from the public and 9 members of the public.

Members of the public raised concerns regarding the parking of vehicles of people who are parking on the private lane opposite the building site on Northallerton Road. The designated car park now has lots of building materials and extra equipment taking valuable car parking spaces. Concerns were raised about the delivery lorries using Leases Road which has a weight restriction on it. Concerns were raised regarding the lack of signage although there is now a sign saying Forge field. **RESOLVED** for the clerk to write a letter to the building company, Cllr Weighell, planning and the enforcement officer.

Members of the public raised concerns regarding the planning application 17/00829/ful and the new one ZB23/01840/ful Caw ingredients. Concerns were raised that the buffer has been removed. The buffer was there to plant trees and the members of the public wanted why? Concerns were also raised regarding the lights which are really bright and are shining in resident's windows, and they are on all the time. Concerns were raised regarding the RAF who's raised, that the height of the building could affect the navigation. **RESOLVED** for the clerk to write to Cllr Weighell, planning, environmental health.

Discussions took place regarding the trees near Leeming Garth manner. It was **RESOLVED** for the clerk to see if Highways are responsible for the hedge cutting.

- 129. To receive and consider Cllrs reasons for absence – All Cllrs present.**
- 130. To receive Councillors declaration of interest - none**
- 131. To receive and consider updates from the North Yorkshire Councillor – no apologies received and no updates.**
- 132. Minutes- to approve minutes of the meeting held on Wednesday the 17th of January 2024 as a true record and discuss matters arising – **RESOLVED** to approve them as an accurate record.**
- 133. To discuss and consider advertising for a new Clerk RFO and appoint a staffing committee - **RESOLVED** to put the adverts up where they were before and with the**

YLCA. Cllr J Asquith, Cllr J Kennedy, Cllr Chaloner and Cllr J McCormack to be on the staffing committee. To contact the previous candidates to see if they would still be interested.

134. External Sector Reports

134.1 Police Report – noted that the report had been amended.

135. Local External Committee Reports – none received.

136. Finance

136.1 Barclays bank mandate and complaints – clerk updated the Cllrs that so far, we had received £200 for the GPDR complaint. We still have a complaint in for the mandate.

136.2 Payments / Monthly Report 30th Dec to 1st Feb 2024 and approve monthly BACS Payment in appendix A – Clerk asked the Cllrs to note that she had made a mistake on one of the payments on the BACS list, it should read £420 instead of £430. She also informed the Cllrs that the payment of £70.20 from last month's BACS had not been paid. She had been informed that the clerk does not get paid to meet contractors as her working is at home and Aiskew & Leeming Bar. Discussions took place regarding travelling. The clerk advised the Cllrs that this is not normal for clerks who work from home not to claim for travelling to meet contractors. Proposed by Cllr JA and Seconded by Cllr MCH to approve the payments with the amendments.

136.3 To discuss and consider retrospective payment not minuted £500 for HR services – Discussions took place regarding the payment which had no authorization and didn't comply with the Financial Regulations. It was **RESOLVED** that it was a caveat and must never happen again. Clerk advised the Cllrs that we are in the YLCA and all HR contracts and advise are free.

136.4 To appoint two new signatories – **RESOLVED** for Cllr C Utley and Cllr M Chaloner to be signatories.

136.5 To discuss and consider internal auditor - Clerk advised the Cllrs that they need to be appointed in May. It was **RESOLVED** for the clerk to ask the previous auditor and get another quote.

136.6 To discuss and consider £150 for fixing of the gate at Leeming Bar bus stop – **RESOLVED** to approve the quote.

136.7 To discuss and consider CCLA (churches, charities and local authority) for a savings account. – Discussions took place regarding the savings accounts. It was **RESOLVED** to find some information from Skipton building account. The clerk informed the Cllrs that this was picked up on the internal audit and it is our duty to comply and put some money into savings accounts as currently we are getting no interest.

136.8 To discuss and consider internal audit how wages are paid – Clerk informed the Cllrs that for internal audit purposes it is recommended that the pay of the clerk should be done by an independent company. She advised the Cllrs that you can pay £15 per month or £45 per quarter for this service. It was **RESOLVED** to use Benson Woods.

137. Councillors Concerns

137.1 Leases Road and Polar Express – **RESOLVED** to write to Polar Express, Wensleydale Railway and to ask the staff not to park on the road.

137.2 Repair and park signs – **RESOLVED** to write to Greenworx regarding parking and cars being left all day.

137.3 Heavy goods vehicles using leases Road as a full circle – Discussions took place regarding vehicles using Leases Road which has a weight restriction on it. **RESOLVED** to write to highways and police regarding the speeding and Abbots. To also include speeding on Leeming Lane.

- 137.4 **Letter to Polar Express, wensleydale Railway and Bedale station regarding parking** - covered in 137.1
- 137.5 **Caw ingredients** – covered in 128
- 137.6 **Simply Dutch container** – Discussions took place regarding the disappointing decision from planning. It was mentioned that some residents had not received letters regarding the planning. They had only been aware of it by the site notice.
- 137.7 **Blind Lane** - Discussions took place regarding the construction of the crossroads. The tarmacking is already sinking. The drawings say that you won't be able to turn right but no signage has been put up and how are highways going to enforce this? On a positive note, the hedge and fence have been put in. The Clerk informed the Cllrs that she had received nothing from the letter that she had written last month. It was **RESOLVED** to send a letter to Cllr Weighill and copy in highways, planning Cllr Marr.
138. **CIL Project Updates**
- 138.1 **Kingfisher** – clerk updated the Cllrs that it was now completed.
- 138.2 **Christmas Tree** – Clerk still has to contact Wimpy and the invoice for the Christmas tree was ready to be paid.
- 138.3 **Defibs-** Clerk informed the Cllrs that Spar are using their own electrician it was **RESOLVED** to contact restarting hearts for two defibs one for the spar and one for the cycle shop and not to move the defib from the Railway Station.
- 138.4 **Freemans Way Entrance** – still ongoing.
139. **Playgrounds updates**
- 139.1 **To discuss and consider the cone in Leeming Bar Park** – Discussions took place, and it was **RESOLVED** to ask for a quote to remove and dispose of the cone and for the children from school to see what they would like in the place of the cone. JK to action this. The clerk to write a letter to Streetscape regarding the bumpy surface under the swings. To contact YW to see when the park will be open and to be reassured that all the debris will be removed. Cllr JK to be included in the emails.
- 139.2 **To discuss and consider using metal instead of brick to repair Ascough** – Discussions took place, and it was **RESOLVED** for the clerk to have a look at the planning application as members of the public thought the fence belonged to Persimmons not the parish.
- 139.3 **To discuss and consider updating all noticeboards in play parks** – **RESOLVED** to get a quote from Swift signs for out of date small ones and to defer Kingfisher sign.
- 139.4 **To discuss and consider complaints regarding dog fouling in Kingfisher** – discussions took place regarding the dog fouling in kingfisher Park. JA to see if she can find information regarding a bylaw on the park. To look at possibly putting up sign and fencing of the play areas. To be deferred until next month.
- 139.5 **Cleaning of the play equipment and painting of items in Leeming Bar** – Clerk to still action.
140. **Community Newsletter** – remove from the agenda
141. **To discuss and consider adoption of biodiversity policy** – **RESOLVED** to adopt the policy.
142. **To discuss and consider adoption of mandatory policies**
- 142.1 **To discuss and consider the adoption of Code of Conduct** – **RESOLVED** to adopt.
- 142.2 **To discuss and consider the adoption of Financial Regs** – **RESOLVED** to adopt with the clerks recommendations on amendments. To note 2.2, 6.11. and to keep the Chairmans actions as £250 and Clerks actions at £250.

142.3 **To discuss and consider NALK Standing Orders** - RESOLVED to adopt standing orders.

143. **To discuss and consider facebook** – RESOLVED for the new clerk to set this up and to do a facebook policy.

144. **To discuss and consider Clerks updates and correspondence.**

- **Area One meeting** – clerk advised that there were money constraints for potholes etc with budget cuts. VAS signs should be moved regularly and get serviced. Looking at making a new portal.
- **YLCA** – Just to inform Cllrs that the biodiversity policy needs adopting.
- **Planning on Website** - Clerk drew the attention to the new planning on the website.

145. **Planning Applications to Discuss**

To discuss and consider - Consultation for new streets name suggestion for the old hatchery in Aiskew development. – RESOLVED to put the names Aconite Ave, Daffodil Close, Daffodil Drive, Primrose Drive.

PROPOSAL: Application for works to trees subject to a Tree Preservation Order 20/00006/TPO
LOCATION: Street Record Back Lane Aiskew Bedale
APPLICANT: Mrs Samantha Frank granted

ZB24/00177/TPO

PROPOSAL:

PROPOSAL: Change of use from vehicle garage to office and storage space
LOCATION: Leeming Bar Garage 28 Leases Road Leeming Bar Northallerton
APPLICANT: Stephen Upton
Our Ref: ZB23/01315/FUL
Date: 1 February 2024
Officer: Mr Marc Pearson as long as there is adequate parking.

PROPOSAL: Conversion of garage to ancillary accommodation and erection of single extension

LOCATION: 9 Fox Covert Close Aiskew Bedale North Yorkshire

APPLICANT: Ms Rachel Mills ZB24/00287/FUL no objections

PROPOSAL: Application for works to a Sycamore tree subject to a Tree Preservation Order to reduce the top of the crown by 1.5m

LOCATION: 9 Fox Covert Close Aiskew Bedale North Yorkshire

APPLICANT: Mr Ben Rennison

Our Ref: ZB24/00046/TPO

Date: 17 January 2024 granted

Granted / Refused Applications

PROPOSAL: Proposed new 20ft Access Gate into Agricultural Field
LOCATION: Land Off Northallerton Road Leeming Bar North Yorkshire
APPLICANT: Gibson **Granted**

PROPOSAL: Application to remove existing conservatory and construction of wrap around rear and side single story extension

LOCATION: 20 Kingfisher Drive Aiskew Bedale North Yorkshire

APPLICANT: Ms. A Hall **Granted**

Our Ref: ZB23/02463/FUL

146. Highways

146.1 To discuss and consider Morton on Swale Bridge closure and

flooding – Cllr M Ch had given a report regarding the meeting with Cllr A Wilkinson regarding the closure of Morton on Swale Bridge closure. Discussions took place and it was **RESOLVED** to ask why the environmental agency were not at the meeting as they needed to be at the meeting. What plans have they got to stop the flooding and why is it happening. Could it be the climate change. Letter needs to go to the environmental agency, Cllr A Wilkinson, Cllr Weighell and highways. It needs to include the diversion which was towards Skipton and added an extra 30 miles journey to people who worked at Leeming Bar. When are NYC going to put in place adequate signage for flooding, why not invest in an electronic sign? As highlighted a lot of workers are 24 hours and start early. One person hit a pothole on Langton Road while still flooded and had damage to their car worth £400. The much needed bus service has been delayed and in some cases only runs on an hourly basis. To copy JK and M Ch in.

147. **Grass Cutting / Verges / Trees**

- Trees in Leeming play park – have been done
- Cherry trees – **RESOLVED** to work with highways to plant new cherry trees at Potlands.

148. **To discuss and consider items for the next agenda –**

Jubilee benches

Leeming bar gifted by someone who had gone to the war and a possible plaque.

Meeting concluded at 9.25

**Next meeting after this one will be on
20th of March 2024 @ 7pm in SS Mary & Joseph Parish Hall, Aiskew**

Filming, photographing and recording is allowed at Parish Council Meetings under the Openness of Local Government Bodies Regulations 2014. This can be carried out in accordance with the rules adopted by the Parish Council which are as follows:

- The Clerk or Chairman must be informed prior to the start of the meeting.
- Any recording equipment must be clearly visible to all attending the meeting.
- The recording must not be neither disruptive nor distracting to the meeting.

- Members of the public have the right not to be filmed or recorded

| Aiskew Leeming Bar Monthly Sheet Payments | | | | | | |
|---|----------------------------|------------|-------------------------------|---------------------|----------------|-------------------|
| Payments for Approval | | | | | | |
| Feb-24 | | | | | | |
| Invoice Date | Payee | Invoice # | Details | Method / Cheque No. | Sub Total | Total |
| 17/01/2023 | S Nicholson | NIC 1/24 | Making BACS payments | | | £40.00 |
| 14/02/2024 | L Hodgson | reciepts | stamps and files admin | | | £12.25 |
| 17/01/2024 | Diocesses of Middlesbrough | 17/01/2024 | Hall Hire meeting. | | | £30.00 |
| 01/11/2023 | Croft Christmas Trees | S1589 | CIL Christmas tree | | | £430.00 |
| 12/01/2024 | Streetscape | 6031 | Kingfisher Park CIL | | | £33,960.00 |
| 10/01/2024 | Farm & Land Services | 6618 | Jan Park inspections | | | £285.60 |
| 14/02/2024 | GCH Garden maintenance | S1-1566 | Kingfisher Park hedge cut etc | | | £468.00 |
| 29/01/2024 | LHodgson | pay slip | Jan and Feb wage 2024 | | | £1,148.88 |
| 29/01/2024 | HMRC | HMRC | Jan and Feb wage 2024 | | | £342.73 |
| 14/02/2024 | Farm & Land Services | 6630 | Feb Park inspections | | | £285.60 |
| | | | | | Total Payments | £37,003.06 |
| 52.143 weeks per year x 10 hours per week = 521.43 hours per year and then divided by 12 months equates to 43.45 hours per month Based on SCP 24 hourly rate is £17.16, x 43.45 = £745.64 per month. | | | | | | |

Croft Christmas tree should be £420 not £430 this will change the figure to £36993.06

| Aiskew Leeming Bar Monthly Sheet Payments | | | | | | |
|---|-------------|--------------|---------------------|----------------|----------------|---------------|
| Payments & Bank Balances | | | | | | |
| Jan-24 | | | | | | |
| Invoice Date | Payee | Details | Method / Cheque No. | Sub Total | Total | |
| 25/01/2024 | Go Cordless | Mobile Phone | | £19.20 | £19.20 | |
| | | | | | Total Payments | £19.20 |
| Barclays Bank Monthly Starting Balance | | | | | | £175,659.97 |
| B / F on Trading Account | | | | | | |
| Add Income | | | | | | £667.50 |
| Payments at the bank cleared | | | | | | £19.20 |
| Trading Acc C/F | | | | | | |
| Barclays Closing bal. | | | | | | £176,308.27 |
| Outstanding cheques | | | | | | £0.00 |
| Income Detail | | | | | | |
| 11/01/2024 | NYC | | | £577.50 | | |
| Various | Allotments | | | £90.00 | | |
| Total | | | | £667.50 | | |