BEDALE, AISKEW, LEEMING BAR & BURRILL

JOINT BURIAL COMMITTEE

Email: Jbauthority@gmail.com

Mobile: 07752 145163

Allyson Marr Clerk & Responsible Financial Officer Room 13, Bedale Hall, Bedale, DL8 1AA

Minutes

Wednesday 9th November 2022 7pm in The Conference Room at Bedale Hall

	Present: Cllr Richard Corner, Cllr Andy Hallett, Cllr David Ingram, Cllr Ian Ma Rev Simon Moor	rr,
19-22	Apologies: Cllr James Proctor, Cllr Christine Mollard, Cllr Paul Garnett, Malcolm Young	
20-22	The minutes of the meeting held on 19 th August 2022 were approved as a true and accurate record;	
	Proposed by: Clir A Hallett Seconded by: Clir Ian Marr	
21-22	Clerk's updates and correspondence:	
a)	'Richard's Corner'. The Rector and Four and Twenty of Bedale charity have approved our grant application to fund the provision of an area for the scattering of ashes. Action: Clerk to send our thanks and to liaise with Nick Imeson and	
	Braithwaites	
b)	ERB's for ground plaques. The Clerk confirmed that we should be issuing an ERB where cremated remains are interred. There would be no change to the curre fee schedule for this.	ent
c)	ICCM . The Clerk requested permission to re-join the 'Institute of Cemetery and Crematorium Management' for ongoing support and training requirements. The members approved the request.	
d)	The dates for the quarterly meetings in 2023 are as follows:	

Memorial applications: The following Memorial Applications were approved:

6pm on 9th August 2023 for the annual walk followed by meeting at 7pm

7pm on 8th February 2023
 7pm on 10th May 2023

22-22

7pm on 8th November 2023

- New headstone for Sidney Smith: Plot DD27
- New wall plaque for Angela Blakey: Plot MW49
- New headstone for Trevor Haughton: Plot AA50
- Additional inscription for Roderick Hall: Plot AA23
- Additional plinth for Barbara Ruppenthal: Plot 0-M102 (Approved by Rev S Moor)
- New wall plaque for David Walker: Plot MW27: Not approved

Additional Inscriptions:

Additional inscription for Roderick Hall: Plot AA23

23-22 'Grant of Exclusive Rights of Burial':

ERB no: 409 for A F-B

• ERB no: 410 for CS

ERB no: 258 transferred to NC

ERB no: 411 for DH
 ERB no: 412 for BB

24-22 Rules and Regulations

- a) The constitution was reviewed: Next review in one year.
- b) The constitution was amended to include 'Co-option' of non members. item 1.4 of our current constitution is amended to: 'Members shall be nominated annually from the three Parish Councils at their Annual Meetings, and need not be parish/town councillors. Members, can at their discretion, co-opt a non voting member onto the committee.' The amendment was unanimously approved.
- **c)** Annual risk assessment: The Clerk has reviewed the risk assessment and updated this accordingly with recent maintenance tasks identified. Members had nothing further to add.

25-22 Accounts:

- a) The quarterly financial reports were viewed and approved.
- b) The Clerk's salary and expenses were viewed and approved. Cllr I Marr declared an interest.

Proposed by: Clir A Hallett Seconded by: Clir D Ingram

c) Annual budget for 2023-2024: The Clerk presented the members with a carefully considered budget forecast. Following a number of unexpectedly large maintenance costs over the past few years, our finances are starting to look precarious. With the ageing infrastructure of the cemetery, similar unpredictable and expensive repairs are highly likely. With this in mind, Members agreed to keep the increase in precept and fees as minimal as possible with an approved rise of 4% for both precept and fees. However, should we continue to be impacted by excessive maintenance costs, we may have to approach our member councils for further support.

Proposed by: Clir I Marr Seconded by: Clir D Ingram

d) Resolution to change the banking authorisations – The Joint Burial Committee for Bedale, Aiskew, Leeming Bar and Burrill resolve to remove Cllr Malcolm Young as signatory on the Nat West reserve and current accounts and to add Cllr James Proctor as the 2nd signatory. Cllr Richard Corner remains as the 1st signatory.

Proposed by: Rev S Moor Seconded by: Clir D Ingram

e) Approval of a one off cash payment: A recent invoice was paid in cash. Unfortunately there is no facility to deposit cash at either a bank or the Post Office in Bedale. The amount is £70. Members agreed that the Clerk can write a personal cheque for £70, which can be paid into the Post Office and be re-imbursed with the £70 cash.

26-22 General maintenance and memorials:

- a) Grass cutting contract The proposed tender was discussed and approved. Members also decided that no further grass cutting to be carried out until next season.
- Future maintenance costs were mainly discussed during the budget review. Following the appearance of another sink hole during the summer, Coxons attempted to identify the cause of the repeated holes and locate the drainage pipe. Initial investigations proved inconclusive. They were unable to locate the drainage pipe that they assume runs from the church down the footpath. Should we wish to investigate further they advise a slit trench to the east of the grave yard to try again to locate the outlet for the pipe. This would involve trimming the trees to allow access for a mini excavator so that the trench could be dug. Estimated 10 hours for 2 men with chainsaws, mini excavator and hand tools = £800 + VAT. Should the members decide to replace the old pipework and relay the tarmac path to resolve the problem completely, the potential costs could be estimated at £50K to £100k + VAT project.
- c) Headstone safety check; (Minute ref: 26-22 c.) Advice from the YLCA specialist is that testing of upright memorials should be every 5/7 years to balance cost, both for owners and councils where safety cost repairs cannot be recovered. If ground conditions required, more frequent testing for example where cemeteries are prone to flooding, water tables have risen significantly due to climate change or there is <u>visual evidence</u> of other defects then more frequent testing may well be necessary. Rev Moor suggested that rather than to carry out one large and costly assessment, that the assessments are split into e.g. 4 areas with a rolling programme of each section being assessed each year, starting with the most vulnerable section. Members approved of this approach.
- **Tree maintenance:** Following the possible sighting of ash die back on two trees, an accurate assessment was difficult due to the excessive ivy growth on the trees. This has now been cut back and the trees will be inspected again once the ivy has died off. A large overhanging branch was also removed as deemed a risk to the public.
- e) 1st Garden of Rest: The new fencing has now been installed and the whole garden tidied up by Phil & Sue Day. The Clerk has expressed our sincere thanks for their kind donation of the fencing and their time.

27-22 Date of next meeting

7pm on Wednesday 8th February 2023