



**Minutes of the Annual Parish Council Meeting of Aiskew and Leeming Bar Parish Council held on Wednesday 20<sup>th</sup> May 2026 at the Church Hall, Aiskew at 7.00 pm**

Present: Cllr J Asquith (Chair), Cllr J Kennedy (Vice Chair), Cllr P Edworthy, Cllr M Chaloner, Cllr H Robson, Cllr C Utley, Cllr N Turfrey.

Clerked by: Mr R Clare

County Councillor: Not Present

Cllr Apologies: Cllr I Marr

Cllr not present: Nil

Members of the Public: Four

No	Item
1	<p><b>Election of Chair. RESOLVED</b> that Cllr Judith Asquith was elected as Chair for 2026-27. The declaration of acceptance of office was signed and witnessed.</p> <p><b>Election of Vice Chair. RESOLVED</b> that Cllr Jackie Kennedy was elected as Vice Chair for 2026-27.</p>
2	<p><b>Representations from the Public.</b></p> <p>A member of the public requested that the Parish Council contact Keepmoat regarding the boundary between the allotments in Leeming Bar and the new development on Harkness Drive. <b>RESOLVED</b> that the Clerk would contact Keepmoat and report back to the Council.</p>
3	<p>Council to receive <b>apologies for absence</b> and to consider <b>approval of reason for absence</b> given by Councillors. <b>RESOLVED</b> that the apologies were received and reasons for absence given by Cllr Marr were received and accepted.</p>
4	<p>To receive <b>declarations of disclosable pecuniary interests</b>, other <b>registerable interests</b>, and <b>non-registerable interests</b> for the agenda under discussion. <b>None received.</b></p>
5	<p>To confirm the minutes of meeting held on <b>Wednesday 15<sup>th</sup> April 2026</b> as a true and correct record. <b>RESOLVED</b> that the minutes of the meeting be approved as a true record and signed by the Chair.</p>
6	<p><b>External Committees.</b> To discuss and appoint external committee members.  <b>RESOLVED</b> that the following external committees would be represented by the following Cllrs:  <b>Joint Burial Authority</b> – Cllr Marr, Cllr Turfrey.  <b>Bedale Hall CIO</b> – Cllr Asquith, Cllr Turfrey.  <b>Leeming Bar Charity</b> – Cllr Edworthy, Cllr Kennedy.  <b>Bedale and Village Community Forum</b> – Cllr Edworthy, Cllr Kennedy.  <b>Four and Twenty Charity</b> – Cllr Asquith, Cllr Chaloner, Cllr Kennedy, Cllr Marr.</p>
7	<p><b>Meeting Dates 2026-27. RESOLVED</b> to agree the following dates for full Council meetings:</p> <ol style="list-style-type: none"> <li>1. Wednesday 17<sup>th</sup> June 2026</li> <li>2. Wednesday 15<sup>th</sup> July 2026</li> <li>3. Wednesday 16<sup>th</sup> September 2026</li> <li>4. Wednesday 21<sup>st</sup> October 2026</li> <li>5. Wednesday 11<sup>th</sup> November 2026 (Parish Clk Leave 13-20 Nov)</li> <li>6. Wednesday 20<sup>th</sup> January 2027</li> <li>7. Wednesday 17<sup>th</sup> February 2027</li> <li>8. Wednesday 17<sup>th</sup> March 2027</li> <li>9. Wednesday 21<sup>st</sup> April 2027</li> </ol>

8	<p><b>Policies and regulations. RESOLVED</b> that the Council would adopt the following polices and regulations:</p> <ol style="list-style-type: none"> <li>1. Standing Orders.</li> <li>2. Financial Regulations.</li> <li>3. Code of Conduct.</li> <li>4. Risk Management policy.</li> <li>5. Data Protection and Information Security policy.</li> <li>6. Complaints policy.</li> <li>7. Social Media policy.</li> <li>8. Information Technology policy.</li> <li>9. Lone Working policy.</li> <li>10. Working From Home policy.</li> <li>11. Biodiversity policy.</li> <li>12. Vexatious Correspondence policy.</li> </ol>
9	<b>Insurance. RESOLVED</b> that 'Zurich' would provide the insurance for 2026-27.
10	<b>Internal Auditor. RESOLVED</b> that Mrs Janet Doyle be appointed the internal Auditor for 2026-27.
11	To receive and consider the updates from the <b>North Yorkshire Councillor</b> . The Councillor was not present at the meeting.
12	To receive and consider the <b>North Yorkshire Police Crime Report</b> for the month of April 2026. <b>RESOLVED</b> that the report delivered by PCSO Lees was accepted.
13	To receive and consider the following <b>Local External Committee Reports. RESOLVED</b> that the reports received to date be accepted. <b>Joint Burial Authority</b> – No meeting held. <b>Bedale Hall Trust CIO</b> – No meeting held. <b>Leeming Bar Charity</b> – Report distributed to Cllrs. <b>Bedale and Community Villages Forum</b> – No meeting held. <b>Four and Twenty</b> – No meeting held.
14	<b>Bedale Hall. NOTED</b> that Cllr Asquith informed the Council that a working party from Bedale Town Council had been formed and would consist of Cllr Mollard and Cllr Barningham and would meet with the Parish Council to discuss the lease on Bedale Hall.
15	Matters to be considered from requests by Councillors.  Cllr Chaloner requested an update on the <b>supply of water to the new trees</b> in Leeming Bar. The Clerk informed that a contractor had been found, but a meeting to arrange costs and frequency had yet to take place.
16/1	<b>PROPOSAL:</b> Installation of an electric vehicle charging plaza (Sui Generis) with photovoltaic canopies, drive-thru unit (Sui Generis), electric sub-station, access, landscaping and associated works (as amended). <b>LOCATION:</b> OS Field 3600, Leases Road, Leeming Bar. <b>APPLICANT:</b> Mrs Lavery ZB24/01996/FUL. <b>NOTED</b> this application was <b>GRANTED</b> by NYC Planning Services on 15 <sup>th</sup> April 2026.
16/2	<b>PROPOSAL:</b> Work to 2 trees (T6+T7) subject to a tree preservation order (1987/06). <b>LOCATION:</b> 6 Leeming Lane, Leeming Bar. <b>APPLICANT:</b> Mrs Cawood ZB26/00323/TPO. <b>NOTED</b> this application was <b>GRANTED</b> by NYC Planning Services on 15 <sup>th</sup> April 2026.
16/3	<b>PROPOSAL:</b> Full planning application for the widening of Conygarth Way for a new filter access lane. <b>LOCATION:</b> Caw Ingredients, Conygarth Way, Leeming Bar. <b>APPLICANT:</b> Caw Ingredients ZB26/00263/FUL. <b>NOTED</b> this application was <b>GRANTED</b> by NYC Planning Services on 20 <sup>th</sup> April 2026.
16/4	<b>PROPOSAL:</b> Application for a new garage to replace the existing garage which is in poor condition and create an outbuilding adjoining the garage <b>LOCATION:</b> 26 Leases Road, Leeming Bar. <b>APPLICANT:</b> Mr Johnson ZB26/00092/FUL. <b>NOTED</b> this application was <b>GRANTED</b> by NYC Planning Services on 20 <sup>th</sup> April 2026.

16/5	<p><b>PROPOSAL:</b> Full planning application for the creation and use of the second floor as ancillary floor space and installation of glazing to the second floor.</p> <p><b>LOCATION:</b> Caw Ingredients Limited, Conygarth Way, Leeming Bar Business Park.</p> <p><b>APPLICANT:</b> Caw Ingredients ZB26/00207/FUL. <b>NOTED</b> this application was <b>GRANTED</b> by NYC Planning Services on 20<sup>th</sup> April 2026.</p>
16/6	<p><b>PROPOSAL:</b> Application for double storey extension to create living-kitchen-dining room, utility room, ground floor WC, first floor bedroom and new entrance porch.</p> <p><b>LOCATION:</b> 1 Lowlands Drive, Leeming Bar.</p> <p><b>APPLICANT:</b> Mr &amp; Mrs Horn ZB26/00406/FUL. <b>NOTED</b> this application was <b>GRANTED</b> by NYC Planning Services on 5<sup>th</sup> May 2026.</p>
16/7	<p><b>PROPOSAL:</b> Application to install dropped kerb at front of property.</p> <p><b>LOCATION:</b> 31 Bedale Road, Aiskew.</p> <p><b>APPLICANT:</b> Mr Handy ZB26/00394/FUL. <b>NOTED</b> this application was <b>GRANTED</b> by NYC Planning Services on 5<sup>th</sup> May 2026.</p>
16/8	<p><b>PROPOSAL:</b> Application for modification/removal of condition 2 (drawing and docs) extend office and the elevation treatment, for previously approved application ZB25/00070/FUL.</p> <p><b>LOCATION:</b> Caw Ingredients Limited, Conygarth Way, Leeming Bar.</p> <p><b>APPLICANT:</b> Caw Ingredients Ltd. ZB26/00122/MRC. <b>NOTED</b> this application was <b>GRANTED</b> by NYC Planning Services on 12<sup>th</sup> May 2026.</p>
16/9	<p><b>PROPOSAL:</b> Change of use of ancillary accommodation to a self-contained dwelling.</p> <p><b>LOCATION:</b> Warren House, Low Street, Leeming Bar.</p> <p><b>APPLICANT:</b> J G Phillips and Son ZB26/00540/FUL. <b>RESOLVED</b> to respond to the local planning authority that the Council has <b>no objections</b> to the application.</p>
16/10	<p><b>PROPOSAL:</b> Application for modification of condition 2 for substitution of revised engineering feasibility on approved application ZB24/2170/REM.</p> <p><b>LOCATION:</b> Land on the south west side Of 11 Harkness Drive, Leeming Bar. <b>APPLICANT:</b> Bryan Thompson ZB26/00525/MRC. <b>RESOLVED</b> to respond to the local planning authority that the Council has <b>no objections</b> to the application.</p>
16/11	<p><b>PROPOSAL:</b> Application for the demolition of existing flat-roofed garage and construction of a new garage with a pitched roof.</p> <p><b>LOCATION:</b> 9 Leeming Lane, Leeming Bar.</p> <p><b>APPLICANT:</b> Mr &amp; Mrs Astle ZB26/00701/FUL. <b>RESOLVED</b> to respond to the local planning authority that the Council has <b>no objections</b> to the application.</p>
16/12	<p><b>PROPOSAL:</b> Application for the installation of a dropped curb to give vehicle access to the property.</p> <p><b>LOCATION:</b> 21 Bedale Road, Aiskew.</p> <p><b>APPLICANT:</b> Mr Cooper ZB26/00715/FUL. <b>RESOLVED</b> to respond to the local planning authority that the Council has <b>no objections</b> to the application.</p>
16/13	<p><b>PROPOSAL:</b> Application for works to fell a tree preservation order tree T29 (Sycamore) 1987/07 and replant.</p> <p><b>LOCATION:</b> 7 Fox Covert Close, Aiskew.</p> <p><b>APPLICANT:</b> Mrs Adams ZB26/00776/TPO. <b>RESOLVED</b> to respond to the local planning authority that the Council has <b>no objections</b> to the application.</p>
17	<p>The Council received the <b>finalised accounts</b> and bank reconciliation for the month of <b>April 2026</b>. <b>RESOLVED</b> that the accounts were signed off by two Councillors as a true and accurate statement of accounts in accordance with the Councils standing orders and financial regulations.</p>

18	The Council considered the following requests for payment and <b>RESOLVED</b> to approve all payments as listed:																																																												
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19	<b>Salaries April. RESOLVED to note</b> that the salaries, working from home allowance and PAYE for April, have been paid in accordance with the employees’ contract of employment.																																																												
20	<b>RESOLVED to note</b> that the bank account balances as at 30/04/26 were: Current Account <b>£3,249.89</b> Deposit Account <b>£86,306.00</b>																																																												
21	To receive and consider the quote from Morgans Estates and SCR Landscapes to install new fence posts to the allotments in Freeman’s Way and replace the gate posts. <b>RESOLVED</b> to approve the quote from <b>SCR Landscapes</b> for <b>£1300.00</b> .																																																												
22	<b>Change of address. NOTED</b> that the correspondence address for the Parish Council has changed from 24/04/26 because of the Parish Clerk moving home. All relevant business addressees and North Yorkshire Council have been informed of the new address.																																																												
23	<b>Clerks Report.</b> To receive and consider the Clerks Report. <b>RESOLVED</b> that the Council accepted the Clerks Report for March 2026. The report contained no matter that required a Council decision.																																																												
24	To receive and consider any business not transacted during this meeting, to be placed on the agenda for the next meeting. <b>RESOLVED</b> that Cllrs would contact the Clerk to add any items.																																																												
25	<b>Date of next meeting.</b> It was <b>NOTED</b> that in accordance with the agreed schedule, the next ordinary meeting of the Parish Council would be held on Wednesday 17th June April 2026 at the Leeming Bar Community Hub.																																																												
26	There being no other business, the Chair thanked all for attending and closed the meeting at <b>8.04 pm</b> .																																																												
Signed:																																																													
Date:																																																													
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