



**ANNUAL MEETING OF THE PARISH COUNCIL
WEDNESDAY 20th May 2026 – 7PM
ST MARY & ST JOSEPH CATHOLIC CHURCH HALL, AISKEW**

To the members of the Council: You are hereby summoned to attend the annual meeting of Aiskew & Leeming Bar Parish Council on **Wednesday 20th May 2026** commencing at **7pm** in the **Parish Hall of St Mary and St Joseph Catholic Church, Aiskew.**

AGENDA

1. **Public Question Time.** Members of the public may speak on items on the agenda only, and for a maximum of 2 mins per person (in accordance with the Council's adopted Standing Orders).
2. **Apologies.** Council to receive apologies for absence and consider approval of reasons for absence provided.
3. **Declarations of interest.** To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests for the agenda under discussion.
4. **Minutes**
 - a. To receive and consider the minutes of the **Annual Meeting of the Parish Council** held on **Wednesday 21st May 2025** as a true record and to discuss matters arising.
 - b. To receive and consider approval of the minutes of the **Parish Council Meeting** held on **Wednesday 15th April 2026** as a true record and to discuss matters arising from the minutes.
 - c. Council and members of the public to note that approved minutes are available to view on the Council's website.
5. **Election of Chair.**
 - a. Council to elect the Chair for 2026/27.
 - b. Signature of declaration of office.
6. **Election of Vice Chair.**
 - a. Council to elect the Vice Chair for 2026/27.
7. **External Committees.** To discuss and appoint External Committee members.
 - a. Joint Burial Authority.
 - b. Bedale Hall CIO.
 - c. Leeming Bar Charity.
 - d. Bedale & Village Community Plan Forum.
 - e. Four & Twenty Committee.

8. **Meeting Dates 2026-27.** To agree the dates for Full Council meetings.
 - a. Wednesday 17th June 2026
 - b. Wednesday 15th July 2026
 - c. Wednesday 16th September 2026
 - d. Wednesday 21st October 2026
 - e. Wednesday 11th November 2026 (Parish Clk Leave 13-20 Nov)
 - f. Wednesday 20th January 2027
 - g. Wednesday 17th February 2027
 - h. Wednesday 17th March 2027
 - i. Wednesday 21st April 2027
9. **Approve the following policies and regulations*.**

***Can be viewed on Council Website**

 - a. Standing Orders.
 - b. Financial Regulations.
 - c. Code of Conduct.
 - d. Risk Management policy.
 - e. Data Protection and Information Security policy.
 - f. Complaints policy.
 - g. Social Media policy.
 - h. Information Technology policy.
 - i. Lone Working policy.
 - j. Working From Home policy.
 - k. Biodiversity policy.
 - l. Vexatious Correspondence policy.
10. **Insurance.** Approve Insurance Provider for 2026-27 (Zurich).
11. **Accounts – Internal Auditor.** To consider the appointment of Internal Auditor for 2026-27 - Mrs Janet Doyle.
12. **North Yorkshire Councillor.** To receive and consider the updates from the North Yorkshire Councillor.
13. **External Reports.** North Yorkshire Police Report. To receive and consider the North Yorkshire Police Crime Report.
 - a. **Local External Committee Reports** (Written reports are to be submitted to the Clerk 3 working days prior to the meeting). To receive and consider the reports from the following external Committees:
 - i. Joint Burial Authority.
 - ii. Bedale Hall Trust CIO.
 - iii. Leeming Bar Charity.
 - iv. Bedale & Villages Community Forum – Minutes of last meeting sent to Cllrs.
 - v. Four & Twenty Committee.
14. **Bedale Hall.** To receive and consider updates on the Bedale Hall lease.
15. **Matters to be considered from requests by Councillors.** None.

16. Planning Applications

- a. **PROPOSAL:** Installation of an electric vehicle charging plaza (Sui Generis) with photovoltaic canopies, drive-thru unit (Sui Generis), electric sub-station, access, landscaping and associated works (As Amended).
LOCATION: OS Field 3600, Leases Road, Leeming Bar.
APPLICANT: Mrs Lavery ZB24/01996/FUL. – This application was **GRANTED** by NYC Planning Services on 15th April 2026.
- b. **PROPOSAL:** Work to 2 Trees (T6+T7) subject to a tree preservation order (1987/06).
LOCATION: 6 Leeming Lane, Leeming Bar.
APPLICANT: Mrs Cawood ZB26/00323/TPO. – This application was **GRANTED** by NYC Planning Services on 15th April 2026.
- c. **PROPOSAL:** Full planning application for the widening of Conygarth Way for a new filter access lane.
LOCATION: Caw Ingredients, Conygarth Way, Leeming Bar.
APPLICANT: Caw Ingredients ZB26/00263/FUL. – This application was **GRANTED** by NYC Planning Services on 20th April 2026.
- d. **PROPOSAL:** Application for a new garage to replace the existing garage which is in poor condition and create an outbuilding adjoining the garage
LOCATION: 26 Leases Road, Leeming Bar.
APPLICANT: Mr Johnson ZB26/00092/FUL - This application was **GRANTED** by NYC Planning Services on 20th April 2026.
- e. **PROPOSAL:** Full planning application for the creation and use of the second floor as ancillary floor space and installation of glazing to the second floor.
LOCATION: Caw Ingredients Limited, Conygarth Way, Leeming Bar Business Park.
APPLICANT: Caw Ingredients ZB26/00207/FUL - This application was **GRANTED** by NYC Planning Services on 20th April 2026.
- f. **PROPOSAL:** Application for double storey extension to create living-kitchen-dining room, utility room, ground floor WC, first floor bedroom and new entrance porch.
LOCATION: 1 Lowlands Drive, Leeming Bar.
APPLICANT: Mr & Mrs Horn ZB26/00406/FUL - This application was **GRANTED** by NYC Planning Services on 5th May 2026.
- g. **PROPOSAL:** Application to install dropped kerb at front of property.
LOCATION: 31 Bedale Road, Aiskew.
APPLICANT: Mr Handy ZB26/00394/FUL - This application was **GRANTED** by NYC Planning Services on 5th May 2026.

- h. **PROPOSAL:** Application for modification/removal of condition 2 (drawing and docs) extend office and the elevation treatment, for previously approved application ZB25/00070/FUL.
LOCATION: Caw Ingredients Limited, Conygarth Way, Leeming Bar.
APPLICANT: Caw Ingredients Ltd. ZB26/00122/MRC - This application was **GRANTED** by NYC Planning Services on 12th May 2026.
- i. **Council to consider a response to the Planning Authority for the following proposal:**
Change of use of ancillary accommodation to a self-contained dwelling.
LOCATION: Warren House, Low Street, Leeming Bar.
APPLICANT: J G Phillips and Son ZB26/00540/FUL
- j. **Council to consider a response to the Planning Authority for the following proposal:**
Application for modification of condition 2 for Substitution of revised engineering feasibility on approved application ZB24/2170/REM.
LOCATION: Land On The South West Side Of 11 Harkness Drive, Leeming Bar.
APPLICANT: Bryan Thompson ZB26/00525/MRC
- k. **Council to consider a response to the Planning Authority for the following proposal:**
Application for the demolition of existing flat-roofed garage and construction of a new garage with a pitched roof.
LOCATION: 9 Leeming Lane, Leeming Bar.
APPLICANT: Mr & Mrs Astle ZB26/00701/FUL
- l. **Council to consider a response to the Planning Authority for the following proposal:**
Application for the installation of a dropped curb to give vehicle access to the property.
LOCATION: 21 Bedale Road, Aiskew.
APPLICANT: Mr Cooper ZB26/00715/FUL
- m. **Council to consider a response to the Planning Authority for the following proposal:**
Application for works to fell a tree preservation order tree T29 (Sycamore) 1987/07 and replant.
LOCATION: 7 Fox Covert Close, Aiskew.
APPLICANT: Mrs Adams ZB26/00776/TPO

17. Finance

- a. To receive the accounts for the month of April 2026, and if agreed to sign them off as a true and accurate statement of accounts.
- b. To consider for payment the following invoices:

Supplier	Date of Invoice	Item	Net Cost	VAT	Total
Defender	17/04/2026	Bird Spikes for Swings	£176.35	£35.27	£211.62*
Sign Trade Supplies	06/05/26	Clips to attach Aiskew Sign	£28.33	£5.67	£34.00*
Joint Burial Authority	01/05/2026	PRECEPT 1	£3165.66	£0.00	£3165.66
Diocese of Middlesborough	20/05/26	Hall Hire	£30.00	£0.00	£30.00
GCH	06/05/26	Grass Cutting Apr 26	£1030.60	£206.12	£1236.72
Clerk	20/05/26	Expenses – Zip Ties	£11.92	£0.00	£11.92
Clerk	20/05/26	Expenses – Stationary (Dust Covers for Printer and monitors)	£29.51	£0.00	£29.51
Nortelco	25/05/26	Telephone Bill – Apr 26	£8.33	£1.67	£10.00
Kompan	14/05/26	2 x Gates – LB Playpark	£3800.00	£760.00	£4560.00

*Already paid.

- c. **Salaries** To note that the salaries, working from home allowance and PAYE for April 2026 have been paid in accordance with the employee's contracts of employment.
 - d. **VAT.** To note that a VAT reclaim was submitted on 1/5/26 for **£1102.26** and was received into bank on 7/5/26.
 - e. **Bank Account Balances.**
 - i. To note bank account balances.
 1. Current Account (As at 30/04/26) **£3,249.89**
 2. Deposit Account (As at 30/04/26) **£86,306.00**
 - f. **Quotes for works.**
 - i. To consider the quotes to install new fence posts to the Allotments in Freeman's Way and replace the gate posts.
 1. Morgans Estates.
 2. S C R Landscapes.
18. **Change of address.** To note that the correspondence address for the Parish Council has changed from 24/04/26 because of the Parish Clerk moving home. All relevant business addressees and North Yorkshire Council have been informed of the new address.
19. **Clerks Report.** To receive and consider the Clerks Report.
20. **Next Meeting.** To receive and consider any business not transacted during this meeting, to be placed on the agenda for the next meeting.

21. Next Meeting location and date/time. To consider the next full council meeting to be held on **Wednesday 17th June 2026, at the Leeming Bar Community Hub at 7pm.**

R M Clare

Richard M Clare

Proper Officer to the Council

15th May 2025

Filming, photography and recording is allowed at Parish Council Meetings under the Openness of Local Government Bodies Regulations 2014. This can be carried out in accordance with the rules adopted by the Parish Council which are as follows:

The Clerk or Chairman must be informed prior to the start of the meeting.
Any recording equipment must be clearly visible to all attending the meeting.
The recording must not be neither disruptive nor distracting to the meeting.
Members of the public have the right not to be filmed or recorded.